

<b>1W1P Upper Mississippi Grand Rapids Policy Committee Planning Meeting #1</b>	<b>Date:</b> Thursday, March 23rd <b>Time:</b> 11:30am – 2:30pm <b>Location:</b> Itasca County Courthouse – Downstairs Meeting Room 123 NE 4 <sup>th</sup> St, Grand Rapids, MN 55744
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Invitees:

**Policy Committee:** Aitkin County, Aitkin SWCD, Carlton County, Carlton SWCD, Cass County, Cass SWCD, Itasca County, Itasca SWCD, Logan Township, Salo Township

**Steering Committee:** Staff from: Aitkin SWCD, Carlton SWCD, Cass SWCD, Itasca SWCD

**Meeting purpose:**

The first policy committee meeting for this One Watershed, One Plan! Will introduce people and the overall process for this 1W1P. There will be some decisions that should be decided in this meeting, explained below.

**Work to complete in advance:**

- Please review the workplan, budget, and timeline for this 1W1P.
- Bring comments on the draft bylaws.

<b>Topic</b>	<b>Purpose</b>	<b>Time</b>
<b>Introductions</b>	<b>Info</b>	<b>15 mins</b>
<b>1W1P Overview and orientation</b>	<b>Info</b>	<b>10 mins</b>
<b>1W1P Question and answer conversation</b>	<b>Discussion</b>	<b>20 mins</b>
<b>Review meeting agenda</b>	<b>Discussion</b>	<b>10 mins</b>
<b>Discuss meeting ground rules and member expectations</b>	<b>Discussion</b>	<b>15 mins</b>
<b>Overview of plan development steps (timeline and budget)</b>	<b>Info</b>	<b>15 mins</b>
<b>Break</b>		<b>15 mins</b>
<b>Elect policy committee chair, vice chair</b>	<b>Decision</b>	<b>10 mins</b>
<b>Review and adopt policy committee bylaws and meeting ground rules</b>	<b>Decision</b>	<b>20 mins</b>
<b>Review the notification process/approve draft letter</b>	<b>Decision</b>	<b>10 mins</b>
<b>Partner and consultants- roles and responsibilities</b>	<b>Info</b>	<b>10 mins</b>
<b>Discuss future agenda items and schedule next meeting date</b> <ul style="list-style-type: none"> <li>• <b>Comments from state agencies</b></li> <li>• <b>Discuss advisory committee members – Review recommendations from steering committee and approve</b></li> </ul>	<b>Discussion</b>	<b>15 mins</b>
<b>Adjourn</b>	<b>Decision</b>	<b>5 mins</b>
<b>Next Meeting: TBD</b>		<b>Thank you!</b>